



# PURCHASE ORDER

**PO Number: 303-1-1010**

*Requisition Number: 303-1-02247*

**Order Date: 7/19/2021**

**Released**

**DUE TO COVID-19 AND TFC'S COMMITMENT TO TIMELY PAYMENT,  
PLEASE SUBMIT INVOICE ELECTRONICALLY TO:**

accountspayable@tfc.state.tx.us

**IF INVOICE IS MAILED, DELAYS MAY OCCUR.**

TEXAS FACILITIES COMMISSION

FISCAL MANAGEMENT / ACCOUNTS PAYABLE

P.O. BOX 13047 Austin, Texas 78711-3047

## Delivery Location

Bolm Road Warehouse

6506 Bolm Road

Austin, TX 78721

**Show numbers on all papers and packages**

## Referenced Source or Vendor

17429615168.001

Equipment Depot, LTD

15727 IH 35

Pflugerville, TX 78660-3219

Everett Lee

Phone: 512-417-2663, Fax: 512-252-1313

everett.lee@eqdepot.com

Repairs to the secondary lift cylinders for the Hyster forklift

Price as per the attached quote.

## Description

TFC Contact:

Kristy Fierro (512) 507-7643

Services performed under this agreement are not considered complete for purposes of payment until TFC, or its authorized designee, inspects and accepts the work performed by the vendor

## Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
Seal kits / secondary lift cyls.						
<b>NIGP Class:</b> 929						
<b>NIGP Item:</b> 47	1	charge	\$1,200.87	7/19/2021	8/31/2021	\$1,200.87
<b>Object Class:</b> 367						
<b>Reimbursement Type:</b> Not Reimbursable						
HYD OIL 5 GAL	1	charge	\$108.13	7/19/2021	8/31/2021	\$108.13

**NIGP Class:** 405  
**NIGP Item:** 54  
**Object Class:** 367  
**Reimbursement Type:** Not Reimbursable

BRK CLNR 16OZ. SPY (12= 1CASE

<b>NIGP Class:</b> 192	4	EA	\$9.62	7/19/2021	8/31/2021	\$38.48
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**NIGP Item:** 18  
**Object Class:** 367  
**Reimbursement Type:** Not Reimbursable

Service Labor Est . To Complete Repair

<b>NIGP Class:</b> 929	16	hours	\$130.00	7/19/2021	8/31/2021	\$2,080.00
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**NIGP Item:** 47  
**Object Class:** 367  
**Reimbursement Type:** Not Reimbursable

Service - Delivery and Pick up

<b>NIGP Class:</b> 929	1	charge	\$450.00	7/19/2021	8/31/2021	\$450.00
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**NIGP Item:** 47  
**Object Class:** 367  
**Reimbursement Type:** Not Reimbursable

Service - Consumables Charge

<b>NIGP Class:</b> 929	1	charge	\$35.00	7/19/2021	8/31/2021	\$35.00
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**NIGP Item:** 47  
**Object Class:** 367  
**Reimbursement Type:** Not Reimbursable

**Grand Total**      **\$3,912.48**

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512)463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

<b>Agency</b>	TFC
<b>Fiscal Year</b>	2021
<b>Division</b>	Executive
<b>Program</b>	Surplus Property - Federal/State
<b>Phone</b>	5125077643
<b>Org Code</b>	0330 - State Surplus Property
<b>Type of Purchase/PCC Code</b>	'E' Purchases of commodities/services when the total amount is between \$0.00 - \$5,000.00
<b>Work Order Number</b>	n/a

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

#### Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable ) address;
- (2) the vendor's telephone number;

- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

**FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.**

**TEXAS FACILITIES COMMISSION INTERNAL PURCHASING**

PURCHASER: \_\_\_\_\_

Sastry, Archana - CTCM, CTPM, 5124632743

**(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)**

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

[.\(Show Terms And Conditions...\)](#)